1. Applications are due by midnight on **Wed., April 30, 2020.** **NO LATE OR INCOMPLETE APPLICATIONS WILL BE ACCEPTED.** All completed applications must be submitted electronically via Google Forms. (If you have a student without computer access, please contact John Day at JohnLDay@mac.com for alternate submission formats.)

2. Applicants must be IB students from IB Mid-Atlantic member schools.

3. An IBMA Student Excellence Award will be granted to one student enrolled in each level of the IB continuum (PYP, MYP, DP, CP), provided that the IBMA Student Excellence Award Committee determines that there is at least one applicant per program level who qualifies for the award.

4. The IBMA Executive Board determines the composition of the IBMA Student Award Committee and the total amount of scholarship monies available each year.

5. The IBMA Student Award Committee reviews and selects the award recipients each year. Committee members will not participate in the consideration of scholarship applications from their own schools.

6. The IBMA Student Award Committee gives weight to both the subjective qualities of the applicants and to quantitative data obtained from the application.

7. The IBMA Student Award Committee reviews applications in May and announces the award recipients no later than June 1. Awards are made directly to the recipient.

8. The Executive Board of IBMA has the authority to review all decisions of the Scholarship Committee, including appeals from nominating schools.

9. Questions may be directed to Kerri Lancaster ([Kerri.Lancaster@cpschools.com](mailto:Kerri.Lancaster@cpschools.com) or 757-548-3286).