



“At-A-Glance” Timeline for IB Diploma Requirements

George C. Marshall High School

Extended Essay Requirement: Research, Inquiry and Analysis Essay between 3,500 and 4,000 words

<u>Year</u>	<u>Due Date</u>	<u>Action</u>
<u>Grade 11</u>	December	Learn basics of Extended Essay assignment (whole group meeting during Learn)
	December - January	Spend time thinking about Subject areas of interest
	Late January	Submit 2 Subjects of interest to the Co-Coordinator
	Early February	Participate in formal Extended Essay Workshop (in-school field trip), Supervisor Selection is made
	February – summer	Reading Selection, Preliminary Bibliography Development, Research, Note-taking, contact with Supervisor
	Early March	Progress Report #1: <i>Proposed Topic & Research Question, first meeting with Supervisor with Supervisor's Signature</i>
	Early April	Progress Report #2: <i>Question Matrix with revised Topic & Research Question with Supervisor's Signature</i>
	Early June	Progress Report #3: <i>Revised Topic, Revised Research Question, Annotated Bibliography</i>
	Mid June	Outline and Annotated Bibliography
<u>Grade 12</u>	Early September	Draft of Essay
	Mid November	Final Essay – all parts including Abstract
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CAS Requirement: 50 documented hours each in Creativity, Action, Service

CAS may not be counted prior to the first day of school of Grade 11 but CAS is strongly encouraged for the summer between Grade 11 and Grade 12

<u>Year</u>	<u>Due Date</u>	<u>Action</u>	<u>Target</u>
<u>Grade 11</u>	Oct.	CAS Planning Conference	
	Sept. – Nov.	begin to undertake CAS Activities	
	Late January	submit first round of CAS Documentation	40 hours
	early June	CAS Documentation for all Junior Year Activities	75 hours*
<u>Grade 12</u>	late September	CAS Documentation for summer activities	90 hours*
	mid December	CAS Documentation for fall activities	120 hours
	early March	CAS Documentation for all Senior Year Activities	150 hours (min.)**

*Hours should be distributed as evenly as possible among Creativity, Action and Service

** A minimum of 50 hours must be accumulated per Category of CAS