



Mid-Atlantic Association of IB World Schools
November 8, 2024
IB Coordinators Meeting
Gar-Field High School

Welcome



- **Thank you to:**
 - **Matthew Mathison, Principal**
 - **Brian Bassett - Admin Coordinator - Specialty Programs**
- **Wifi Information:**
 - **PWCS-Guest**
- **Slide deck and resources will be posted to IBMA website next week.**

Today's Agenda



- 9:00-9:35 - IBMA business
- 9:45-10:45 - Break out session 1
- 10:55-11:55 - Break out session 2
- 12:00-1:00 - Lunch and voluntary Toddle* presentation

*Thanks to Toddle for sponsoring our breakfast :)

Toddle has sponsored our breakfast!



1. Toddle is a comprehensive platform designed for IB educators to simplify and enhance their teaching practices across all IB programmes. It supports planning, collaboration, assessment, and reporting with features tailored to meet the unique requirements of IB frameworks.
2. In this session, we will delve into Toddle AI, our newest innovation, which leverages artificial intelligence to streamline lesson planning and create personalized learning experiences, allowing educators more time to focus on meaningful teaching and student engagement.

Toddle supports:

- Primary Years Programme (PYP)
- Middle Years Programme (MYP)
- Diploma Programme (DP)
- Career-related Programme (CP)



Available today:

- Breaks between sessions
- Lunchtime presentation

Our Mission



- 1. IBMA will educate all members by sharing best practices through professional development.**
- 2. IBMA will develop and maintain a close working relationship with the IBA office.**
- 3. IBMA will gather regular and ongoing feedback from membership.**

IBMA Constitutional Amendments



- Google form
- Vote “yes” or “no” for each proposed change
- $\frac{2}{3}$ vote of “yes” required for ratification of changes

IBMA Constitutional Amendments



Section 1. Elected officers of IBMA shall be President, President-elect, Vice-President for the Diploma Programme, Vice-President for the Career-related Programme, Vice-President for the Middle Years Programme, Vice-President for the Primary Years Programme, Secretary, Treasurer, of whom are elected every two years by the membership ~~during~~ [by] the final meeting of the school year. The current election cycle will have the following elected positions open for voting on the following calendar:

IBMA Constitutional Amendments



~~Spring 2020~~ [even years]: President-elect, PYP Vice-President, CP Vice-President, Secretary

Spring ~~2021~~ [odd years]: DP Vice-President, MYP Vice-President, Treasurer

IBMA Constitutional Amendments



[PROPOSED ADDITION/MOVE FROM BY-LAWS (PAID POSITION) TO CONSTITUTION (POSITION AS PART OF THE BOARD)]

Section 6. It shall be the duty of the **DIGITAL CONTENT COORDINATOR** to:

- a. Attend board and coordinator meetings.
- b. Maintain and coordinate the organization's digital presence, including website and social media.
- c. Communicate content relevant to the Association's membership.
- d. Maintain up-to-date information, to include but not limited to:
 - i. Membership list and contact information
 - ii. Association events and notes (i.e. Networking, bootcamp, coordinator meetings, etc.)
- e. Maintain compliance with the IB's Intellectual Property and Copyright Policy
- f. Work with the Treasure to ensure the Domain Registry and web space accounts are paid for and not in jeopardy of expiration
- g. Ensure registration for domain names and web space shall be in the name of IB Mid-Atlantic. The domain name and website content shall be the intellectual property of IB Mid-Atlantic.

Section-6 [7]. The President shall assign additional duties to the officers as they pertain to the business operations of IBMA and the responsibilities of the position.

IBMA Constitutional Amendments



ARTICLE I. DUES & FEES

Section 1. Annual dues for institution membership shall be determined by the IBMA membership at the last regular membership meeting of each school year..

Section 2. Annual dues for member schools shall be \$250.00 and due on October 1. Annual dues for member schools shall be \$275 for the 2011-2012 fiscal year and due on October 1, 2011. Annual dues shall be \$300 for the 2012-2013 fiscal year and due on October 1, 2012. [Annual dues for member schools shall be \$300 forward from October 2024 (until changed) and due on the first day of October of the current year.]

IBMA Constitutional Amendments



ARTICLE III FUNDING FOR MEETINGS

Section 1. IBMA shall reimburse the host school not to exceed ~~\$15.00~~ [\$20.00] per capita to include coordinator meetings and network meetings.

IBMA Constitutional Amendments



ARTICLE IV. EXECUTIVE DIRECTOR

Section 1. The IBMA executive board shall hire an Executive Director to manage the business affairs of the organization.

Section 2. The Executive Director shall attend Executive Board meetings that are held before the regular IBMA meeting and/or render reports as they pertain to ~~his~~ [their] responsibilities.

ARTICLE VI. PROFESSIONAL DEVELOPMENT SPECIALIST

Section 1. The IBMA executive board shall hire a Professional Development Specialist to manage the program support, academy, workshop offerings, and relationship with the IB Americas Global Centre concerning professional development and other matters that Executive Board determines appropriate.

Section 2. The Professional Development Specialist shall attend Executive Board meetings and render reports as they pertain to ~~his/her~~ [their] responsibilities.

IBMA Constitutional Amendments



[ARTICLE VII. PAID POSITIONS]

Section 1. Persons serving in paid positions of the IBMA serve at the will of the IBMA board. Positions will be reviewed annually.]

IBMA Constitutional Amendments



- Google form:
<https://tinyurl.com/IBMAConstitution>
- “yes” or “no” for each proposed change
- $\frac{2}{3}$ vote of “yes” required for ratification



IBMA BOARD ELECTIONS



Spring 2025

Offices up for election in the Spring of 2025

- ▶ **DP Vice President**
- ▶ **MYP Vice President**
- ▶ **Treasurer**

More about the commitment

Board Meetings - the IBMA Board meets the day before each IBMA Coordinator meeting. These board meetings usually have a start time between 3-5pm. *(3-4 times per school year)*

College Fair - the IBMA Board members help with operating and closing up is expected.

Networking - VPs are responsible for coordinating the networking for their respective programs. *(several time a year with a focus on geographical balance)*

Programming - VPs are responsible for coordinating the programing needs for their respective programs at Coordinator meetings. *(3-4 times per school year)*

Boot Camp - VPs are responsible for working with Boot Camp leadership on identifying presenters for sessions related to their respective programs. *(Saturday in September or October)*

Benefits for you and your school!

- ▶ Summer IB Conference of the Americas participation covered by IBMA
- ▶ Unique access to vendors and free resources for your school
- ▶ Influence of programming to support your school
- ▶ Advance preparation, information and resources for IB updates and program changes
- ▶ Frequent and direct communication with IB America staff

Job description of programme Vice Presidents

- ▶ Be knowledgeable about the current functions and regulations of the specific program.
- ▶ Work with the board and members of the program to define and execute the goals of the organization's program membership.
- ▶ Represent on the board the needs of the program.
- ▶ Lead program discussions in break-out sessions.
- ▶ Assess, advocate, and address the professional development and networking needs for that program.
- ▶ Assign someone to take minutes of the program meetings.
- ▶ Represent the organization in meetings and events that apply to the specific program.

Job description of the IBMA Treasurer

- ▶ Attend board and coordinator meetings.
- ▶ Keep the organization's financial records including books of account.
- ▶ Maintain all membership records
- ▶ Collect membership fees.
- ▶ Manage tax status.
- ▶ Handle all financial transactions approved by the elected officers.
- ▶ Organize all accounting and budgeting procedures for the coming year.
- ▶ Render financial statements to the elected officers, members, and others when required.

2025 IBMA ELECTION CALENDAR

Tentative timeline

FEB 14	MAR 3	MAR 5	MAR 12	MAR 14
Announce elections	Deadline to submit video	Voting begins (link opens and shared)	Voting ends (link closed)	Announce new officers

Faculty Recognition Awards



- **Recognize one faculty member at your school who goes above and beyond in their commitment to your IB programme.**
- **Every coordinators meeting, attending coordinators can nominate a faculty member**
- **The IBMA Executive Board selects one winner per IB programme per coordinators meeting.**

PYP Faculty Recognition Award



- **Dara Waksman, Dogwood Elementary**



MYP Faculty Recognition Award



- **Corinne Nuttall, Thomas Alva Edison High School**



CP Faculty Recognition Award



- **Rebecca Hepler, Plymouth
Whitemarsh High School**



DP Faculty Recognition Award



- Erin McCarty,
Frederick Douglass High School



Networking session



DP Social Cultural Anthropology	Nov. 15, 2024	<u>Edison High School</u>
DP Sports Exercise Health Sciences	Nov. 15, 2024	<u>Edison High School</u>
DP English A: Language and Literature	Dec. 6, 2024	<u>Midlothian High School</u>
Preparing for MYP Evaluation	November 21, 2024, 3:30 - 5:00 pm	Virtual

IBMA T-shirt competition



- This Year' Theme:

Empowering Global Thinkers: Shaping the Future

- Look for Email Next Week to Apply
- Application Deadline: February 10th

Next meeting: School Leaders

- Friday, February 14, 2025
- New Town High School,
Owings Mills, MD
- Invite your principal or
another school leader



Next meeting: School Leaders



- **Jorge Valenzuela**
- The session will enhance educators' understanding of effective lifelong learning, foster inquiry and curiosity, promote international-mindedness, and strengthen collaboration. Additionally, it will introduce innovative teaching practices, including visible thinking routines, to empower educators in their instructional approaches.

- **Friday, February 14, 2025**
- **New Town High School, Owings Mills, MD**

May Coordinators Meeting:

- [National Building Museum](#)
- Friday, May 30, 2025

Mission The National Building Museum inspires curiosity about the world we design and build.

Vision The National Building Museum educates, entertains, and engages people about the built environment and challenges them to advocate for a sustainable and equitable future.

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Today's schedule



1st hour - 9:40-10:40	
The IB Exchange: Introduction to the resources you need to share, inspire and grow as an IB educator...complete with working time - Shannon Quinn (Cross programmes)	Library
Launching/relaunching your MYP - Letty Maxwell (MYP)	Auditorium
The IB Policies: IB policy requirements for evaluation with a focus on academic integrity and evolving use of AI - Josh Singer & Laurie Ainsworth (Cross programmes)	Library
New coordinator check-in - Natasha Ezerski (DP/CP)	Library

Today's schedule



2nd hour	Location
Exhibition in the PYP: An opportunity to discuss the components of the exhibition, explore options for organizing, and share helpful resources! - Avani Mack (PYP)	Library
Curriculum documentation in the MYP - Kip Malinosky (MYP)	Auditorium
Interpreting exam data: Using IB data to inform program development and improvement -Matt Axelrod (DP/CP)	Library
Collaboration across disciplines and across programmes: How to build collaboration into your programme with a focus on content sharing - Julie Cantor (Cross programmes) NOTE: This is a different session from September	Library
Programme Evaluation: Developing your PDP using the IB Standards and Practices - Laurie Ainsworth (Cross programmes)	Library